

## STATE OF NEVADA



DEPARTMENT OF MOTOR VEHICLES AND PUBLIC SAFETY  
 DIVISION OF SPECIAL SERVICES  
 OFFICE OF THE STATE FIRE MARSHAL  
 107 Jacobsen Way – Stewart Facility  
 Carson City, Nevada 89711  
 687-4290 • Fax 687-5122

## APPLICATION FOR PLANS REVIEW

PLANS SUBMITTED BY

FIRM/PERSON NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT: \_\_\_\_\_ TELEPHONE: ( ) \_\_\_\_\_

NUMBER OF COPIES \_\_\_\_\_ DESCRIPTION OF DOCUMENTS \_\_\_\_\_


## PROJECT DESCRIPTION:

( ) Project/Facility Construction ( ) Automatic Sprinkler ( ) Fire Alarm  
 ( ) Extinguishing System (non-sprinkler) ( ) Other/specify

BUILDING USE: \_\_\_\_\_ PROJECT SQUARE FOOTAGE: \_\_\_\_\_

TYPE OF OCCUPANCY: \_\_\_\_\_ TYPE OF CONSTRUCTION: \_\_\_\_\_

PROJECT OWNER: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ COUNTY: \_\_\_\_\_ ZIP: \_\_\_\_\_

CONSTRUCTION COST: \$ \_\_\_\_\_ ( ) BID/ACTUAL ( ) ESTIMATE

PROJECT TO BEGIN CONSTRUCTION DATE: \_\_\_\_\_

BUILDING PERMIT ISSUED BY: \_\_\_\_\_ PERMIT NO. \_\_\_\_\_

FEE ENCLOSED: ( ) YES ( ) NO--NAC 477.750 AMOUNT: \$ \_\_\_\_\_

## OFFICE USE ONLY:

PROJECT NO. \_\_\_\_\_

CONSTRUCTION COST: \$ \_\_\_\_\_ ( ) BID/ACTUAL ( ) ESTIMATE

FEE AMOUNT: \$ \_\_\_\_\_ STAFF: \_\_\_\_\_ DATE: \_\_\_\_\_

AMOUNT RECEIVED: \$ \_\_\_\_\_

BALANCE DUE: \$ \_\_\_\_\_ ( ) NOTICE SENT ON BALANCE DUE \_\_\_\_\_

## STATUS:

( ) HOLD PLANS FOR PAYMENT ( ) HOLD FOR FURTHER INFORMATION/ACTION  
 ( ) REVIEW PLANS ( ) REJECT APPLICATION

RETURN APPROVED PLANS TO:

revised 4/95

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**PLANS SUBMITAL (PER NAC 477)**

This form shall be filled out in its entirety and returned with the application and fees. The following information is essential to the plan review process and must be provided.

- A. One (1) completed set of plans shall include the following (check each item submitted on this sheet)
- ☐ 1. Completed plan review application, including plan review fee.
  - ☐ 2. One complete set of specifications, if applicable.
  - ☐ 3. An accurate dimensioned plot/site plan (with scale noted).
  - ☐ 4. Building code analysis/basis of design *for architect and engineered projects*.
  - ☐ 5. Floor plans drawn to scale showing all dimensions (with scale noted).
  - ☐ 6. Exterior elevations drawn to scale (with scale noted).
  - ☐ 7. Detailed drawings of wall, floor and roof construction drawn to scale (with scale noted).
  - ☐ 8. Schedules and details indicating the rating of any fire assemblies provided, i.e.: walls, floor/ceiling, roof/ceiling, (show specific assembly number and source), windows, doors and dampers.
  - ☐ 9. Mechanical drawings, including sizes (i.e. CFM, and BTU capacities) of HVAC equipment, location and installation details of fire/smoke dampers and hood and duct system details such as rated grease duct enclosures and hood and duct installation clearances.
  - ☐ 10. Electrical drawings including emergency lighting/power systems and equipment shutdown controls.
  - ☐ 11. Sprinkler plans shall include all data per NFPA 13, material specifications on all material used in the system. Hydraulic calculations and systems will comply with NFPA 13. **The plans shall be submitted by a contractor licensed for sprinkler systems by this office. Original stamp/signature/date on design documents and reports.**
  - ☐ 12. Fire alarm systems shall include plans, material specifications, battery calculations and wiring diagrams. **The plans shall be submitted by a contractor licensed for alarm systems by this office. Original stamp/signature/date on design documents and reports**
  - ☐ 13. Where hazardous/combustible/flammable materials are used, MSDS sheets are required including quantities used and/or stored in buildings. This office may require a report classifying those materials. Owner may need a hazardous materials permit (call 687-4290 Hazmat permits).
  - ☐ 14. Commercial hood and duct, and other automatic fire extinguishing systems with materials specifications.
  - ☐ 15. Fire apparatus access roads, including turnarounds, etc. Per Uniform Fire Code.
  - ☐ 16. Fire flow, hydrant, water supply location, per Uniform Fire Code or NFPA 1231 (rural water systems).
  - ☐ 17. Motor vehicle fuel dispensing stations with above ground storage tanks, per Uniform Fire Code.
- B. ☐ **Architects - NRS 623.** Original stamp/signature/date on design documents and reports.
- C. ☐ **Contractors - NRS 624.** A Nevada licensed contractor may provide and submit plans in his/her discipline under the provisions of NRS 623.330(1)(d) contractors exemption in the architects law. Plans submitted by the contractor must be built by the same contractor. The plans must be prepared by or under the supervision of the contractor and shall include his/her firm name, signature, license number and date (all in original ink), on all documents submitted including **sprinkler and alarm plans**.
- D. ☐ **Engineers - NRS 625.** Original stamp/signature/date on design documents and reports.

**INCOMPLETE INFORMATION OR SUBMITTAL WILL DELAY THE REVIEW PROCESS**

Only individuals identified in item numbers B, C and D above may prepare plans for submittal.

If a conference is required/requested for any project, a fee will be charged at the rate of \$50.00 per man hour of State Fire Marshal staff required to attend the conference. (NAC 477.750 Fees).

**Did you check/mark each item on this sheet??**

10/19/98

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## PLANS DEPARTMENT REVISED FEE SCHEDULE AS OF 2/14/00

477.750 Any plans and specifications submitted to the state fire marshal for review shall be accompanied by the appropriate fee based upon the proposed cost of construction or if a bid is accepted, the actual bid, according to the following:

VALUATION	FEE	VALUATION	FEE	VALUATION	FEE
1. \$1.00 to \$4,000	<b>\$73.15</b>	\$36,001 to \$37,000	<b>\$279.84</b>	\$69,001 to \$70,000	<b>\$415.47</b>
\$4,001 to \$5,000	<b>\$78.98</b>	\$37,001 to \$38,000	<b>\$284.90</b>	\$70,001 to \$71,000	<b>\$422.51</b>
\$5,001 to \$6,000	<b>\$86.02</b>	\$38,001 to \$39,000	<b>\$289.96</b>	\$71,001 to \$72,000	<b>\$426.03</b>
\$6,001 to \$7,000	<b>\$93.06</b>	\$39,001 to \$40,000	<b>\$294.91</b>	\$72,001 to \$73,000	<b>\$429.55</b>
\$7,001 to \$8,000	<b>\$100.10</b>	\$40,001 to \$41,000	<b>\$299.97</b>	\$73,001 to \$74,000	<b>\$433.07</b>
\$8,001 to \$9,000	<b>\$107.14</b>	\$41,001 to \$42,000	<b>\$305.03</b>	\$74,001 to \$75,000	<b>\$436.59</b>
\$9,001 to \$10,000	<b>\$114.13</b>	\$42,001 to \$43,000	<b>\$310.09</b>	\$75,001 to \$76,000	<b>\$440.11</b>
\$10,001 to \$11,000	<b>\$121.11</b>	\$43,001 to \$44,000	<b>\$315.04</b>	\$76,001 to \$77,000	<b>\$443.63</b>
\$11,001 to \$12,000	<b>\$128.15</b>	\$44,001 to \$45,000	<b>\$320.10</b>	\$77,001 to \$78,000	<b>\$447.15</b>
\$12,001 to \$13,000	<b>\$135.19</b>	\$45,001 to \$46,000	<b>\$325.16</b>	\$78,001 to \$79,000	<b>\$450.56</b>
\$13,001 to \$14,000	<b>\$142.23</b>	\$46,001 to \$47,000	<b>\$330.22</b>	\$79,001 to \$80,000	<b>\$457.60</b>
\$14,001 to \$15,000	<b>\$149.27</b>	\$47,001 to \$48,000	<b>\$335.17</b>	\$80,001 to \$81,000	<b>\$461.12</b>
\$15,001 to \$16,000	<b>\$156.20</b>	\$48,001 to \$49,000	<b>\$340.23</b>	\$81,001 to \$82,000	<b>\$466.84</b>
\$16,001 to \$17,000	<b>\$163.24</b>	\$49,001 to \$50,000	<b>\$345.29</b>	\$82,001 to \$83,000	<b>\$468.16</b>
\$17,001 to \$18,000	<b>\$170.28</b>	\$50,001 to \$51,000	<b>\$348.81</b>	\$83,001 to \$84,000	<b>\$471.68</b>
\$18,001 to \$19,000	<b>\$176.22</b>	\$51,001 to \$52,000	<b>\$352.33</b>	\$84,001 to \$85,000	<b>\$475.20</b>
\$19,001 to \$20,000	<b>\$184.36</b>	\$52,001 to \$53,000	<b>\$355.85</b>	\$85,001 to \$86,000	<b>\$478.72</b>
\$20,001 to \$21,000	<b>\$191.40</b>	\$53,001 to \$54,000	<b>\$359.37</b>	\$86,001 to \$87,000	<b>\$482.24</b>
\$21,001 to \$22,000	<b>\$198.44</b>	\$54,001 to \$55,000	<b>\$362.78</b>	\$87,001 to \$88,000	<b>\$485.76</b>
\$22,001 to \$23,000	<b>\$205.37</b>	\$55,001 to \$56,000	<b>\$366.30</b>	\$88,001 to \$89,000	<b>\$489.28</b>
\$23,001 to \$24,000	<b>\$212.41</b>	\$56,001 to \$57,000	<b>\$369.82</b>	\$89,001 to \$90,000	<b>\$492.80</b>
\$24,001 to \$25,000	<b>\$219.45</b>	\$57,001 to \$58,000	<b>\$373.34</b>	\$90,001 to \$91,000	<b>\$496.21</b>
\$25,001 to \$26,000	<b>\$224.51</b>	\$58,001 to \$59,000	<b>\$376.86</b>	\$91,001 to \$92,000	<b>\$499.73</b>
\$26,001 to \$27,000	<b>\$229.57</b>	\$59,001 to \$60,000	<b>\$380.38</b>	\$92,001 to \$93,000	<b>\$503.25</b>
\$27,001 to \$28,000	<b>\$234.52</b>	\$60,001 to \$61,000	<b>\$383.90</b>	\$93,001 to \$94,000	<b>\$506.77</b>
\$28,001 to \$29,000	<b>\$239.58</b>	\$61,001 to \$62,000	<b>\$387.42</b>	\$94,001 to \$95,000	<b>\$510.29</b>
\$29,001 to \$30,000	<b>\$243.98</b>	\$62,001 to \$63,000	<b>\$390.94</b>	\$95,001 to \$96,000	<b>\$513.81</b>
\$30,001 to \$31,000	<b>\$249.70</b>	\$63,001 to \$64,000	<b>\$394.46</b>	\$96,001 to \$97,000	<b>\$517.33</b>
\$31,001 to \$32,000	<b>\$254.65</b>	\$64,001 to \$65,000	<b>\$397.98</b>	\$97,001 to \$98,000	<b>\$520.85</b>
\$32,001 to \$33,000	<b>\$259.71</b>	\$65,001 to \$66,000	<b>\$401.50</b>	\$98,001 to \$99,000	<b>\$524.37</b>
\$33,001 to \$34,000	<b>\$264.77</b>	\$66,001 to \$67,000	<b>\$404.91</b>	\$99,001 to \$100,000	<b>\$527.89</b>
\$34,001 to \$35,000	<b>\$269.83</b>	\$67,001 to \$68,000	<b>\$408.43</b>		
\$35,001 to \$36,000	<b>\$274.78</b>	\$68,001 to \$69,000	<b>\$411.95</b>		

2. If the proposed cost or bid is more than \$100,000 but less than \$500,000, the fee is \$531.41 for the first \$100,000 plus \$2.69 for each additional \$1,000 or fraction thereof of the proposed cost or bid.

3. If the proposed cost or bid is \$500,000 or more but less than \$1 million, the fee is \$1609.41 for the first \$500,000 plus \$2.37 for each additional \$1,000 or fraction thereof of the proposed cost or bid.

4. If the proposed cost or bid is \$1 million or more, the fee is \$2780.91 for the first \$1 million plus \$1.65 for each additional \$1,000 or fraction thereof of the proposed cost or bid.

5. If a conference is required for any given project, a fee will be charged at the rate of \$55.00 per hour or any fraction thereof, for each person from the State Fire Marshal's office required to attend the conference.

Effective 2/14/00